

## **Report of IGLO Activities 2007-2008**

***This report covers the period 1 July 2007 – 30 June 2008.***

### **Secretariat**

- Amanda Crowfoot , UKRO (Secretary)
- Catriona Ward, Enterprise Ireland (incoming Secretary)
- Jean-Michel Chasseriaux, CLORA (outgoing Secretary) – replaced by Jo Prieur, following change of staff at CLORA
- Fried Kramer, NetHER (Treasurer)
- Maryline Maillard, SwissCore (IGLO mailing lists)

### **Main Achievements**

The main achievements of 2007-2008 are as follows:

- Revision of IGLO Guidelines of Operation.
- Maximising benefit of IGLO Core meeting.
- Varied programme of IGLO Open meetings.
- IGLO Spring Reception.
- Successful ERA in Action event.
- Useful interaction with the Commission.
- New IGLO members.

Details of these are set out below.

### **IGLO Guidelines of Operation**

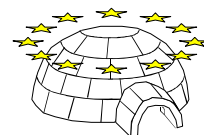
These were revised in summer 2007, discussed by IGLO Core in detail in September 2007, refined to take comments into account, and then finalised and agreed in October 2007.

The new Guidelines provide clarity on the operation of IGLO, including on a number of previously ambiguous areas, and act as a framework for successful collaboration.

### **IGLO Core Meetings**

The following activities, intended to increase the benefit to members in attending the monthly meetings, were introduced in to IGLO Core:

- Commission participation: intended to be more informal than an 'Open' session; combined with Working Group meetings as appropriate. Graham Stroud, DG Research, attended IGLO Core on this basis to discuss the setting up of the two Executive Agencies (with IGLO FP7 Working Group participation).



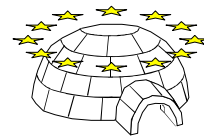
- Short presentations from IGLO offices. To date, PoISCA, TURBO, UKRO, CZELO and DANRO have presented. These presentations provide an outline of the R&D system in the country concerned, as well as an overview of the IGLO office, and are useful in learning more about the various offices.
- In-depth sharing of information on pre-agreed topics. Such discussions focused on national incentives for FP participation (followed by circulation of discussion summary) and office evaluation and performance assessment.

Additionally, all meetings have included the opportunity to share information, questions and best practice with colleagues.

### IGLO Open Meetings

There was a varied and interesting programme of IGLO Open events; these were consistently well attended by IGLO and other contacts.

Month	Host	Topic	Speaker
July 2007	DANRO	Health in FP7	Octavi Quintana-Trias, DG Research
September 2007	IWT	ERAWATCH	Jan Larosse, DG Research
October 2007	CZELO	Security and Safety Programmes	Maria Ana Jara de Carvalho, DG JLS
November 2007	CLORA	STOA	Philippe Busquin MEP
December 2007	KoWi	JTIs: State of Play	Karen Strandgaard, EFPIA; John Simpson, Clean Sky; Wilfred Kraus, German Permanent Representation; ARTEMIS speakers
January 2008	FNRS	Information and Communication in European Research	Michel Claessens, DG Research
February 2008	Enterprise Ireland	COST	Martin Grabert, Director of COST Office.
March 2008	HunASCO	Transport Research in FP7	Andras Siegler, DG Research
April 2008	SwissCore	EIT	Lucia Recalde Langarica, EIT Task Force, DG EAC
May 2008	European Office of Cyprus	EUREKA and Eurostars	Luuk Borg, Head of EUREKA Secretariat
June 2008	UKRO	European Partnership for Researchers	Cees Vis, DG Research



## **IGLO Spring Reception**

This took place on 29<sup>th</sup> April 2008, with some 120 attendees and the participation of Commissioner Potočnik.

## **ERA in Action**

An ERA in Action event on simplified methods and certified methodologies in FP7 took place in December 2007. This included speakers from IGLO and the Commission, as well as stakeholders from Member States. The event was extremely successful and an excellent example of the potential value of such sessions.

## **Commission Interaction**

In addition to the above activities, IGLO interaction with the Commission included the following:

- FP6 2006 Monitoring Exercise: IGLO invited by the Commission to feed into this, via a questionnaire and a meeting with Commission staff.
- Meeting on FP7 Participant Identification Codes (PIC) and related issues.
- Commission participation in numerous IGLO Working Group meetings.

## **New IGLO Members**

The European Office of Cyprus joined IGLO in July 2007, following unanimous approval of their application.

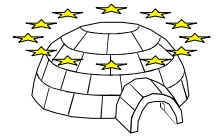
A solution was found in relation to the potential problem of Belgian membership of IGLO. It was decided that since in Belgium research competence is split between the language communities, IGLO Core would involve both IWT (Flemish) and FNRS (Wallonia): one with voting rights, and once without (with voting rights rotating annually). As a result, FNRS were invited to join IGLO Core, from September 2007.

These additions bring IGLO membership to 24 offices from 22 different countries.

## **Other Activities/Developments**

- Formal establishment of 'FIGLO', essentially a mailing list of former IGLO staff.
- Suspension of Lithuanian IGLO membership, as no staff currently in Brussels.
- Continuation of Working Groups; revision of Terms of Reference for most WGs at beginning of 2008. ETP WG to take over monitoring of JTIs.
- Introduction of standardised feedback procedure for WGs, including template for reporting; this ensures that all relevant information is communicated to IGLO Core, and ensures communication between the various configurations.
- Successful maintenance of IGLO website and all mailing lists.
- Initial organisation of an IGLO visit to the JRC in ISPRA.

**Informal Group of R&D Liaison Offices (IGLO)**



- As of 25 June 2008 the bank balance stood at €4282,03 (note that this includes the IGLO Reception cost, to be reimbursed to UKRO). The bank account is currently managed by NetHER, as IGLO Treasurer.

***Amanda Crowfoot  
Director, UKRO  
June 2008***